

SC-PR-37 Terms of Reference (ToR) -ALB 2024 0274

Company specialized for the realization of the project “Giving Life to Iconic Works of Albanian Visual Art”

10-07-2024

Background on Save the Children

Save the Children is the leading global independent organisation for children. Save the Children believes every child deserves a future. Around the world, we work every day to give children a healthy start in life, the opportunity to learn and protection from harm. When crisis strikes, and children are most vulnerable, we are always among the first to respond and the last to leave. We ensure children’s unique needs are met and their voices are heard. We deliver lasting results for millions of children, including those hardest to reach.

We do whatever it takes for children – every day and in times of crisis – transforming their lives and the future we share.

Our vision: A world in which every child attains the right to survival, protection, development and participation.

Our mission: To inspire breakthroughs in the way the world treats children, and to achieve immediate and lasting change in their lives.

Our values: Accountability, ambition, collaboration, creativity and integrity.

We are committed to ensuring our resources are used as efficiently as possible, in order to focus them on achieving maximum impact for children.

Background information/context

The project “Giving Life to Iconic Works of Albanian Visual Art” initiated and executed by the Ministry of Education and Sport (MAS) of Albania, involves high school students in Tirana who will recreate famous paintings from the National Art Gallery of Albania. These reproductions, captured in photos, serve both as an opportunity for young artists to develop their skills and as an educational process that highlights historical events and figures. By combining art and history, the project bridges generations and encourages cultural preservation. The completed works will be exhibited permanently at the Ministry of Education and Sports, showcasing the talent of young artists, and promoting awareness of Albania’s cultural heritage. Save the Children in Albania will actively support and collaborate on this empowering endeavour, which aims to enhance children’s capacities and highlight their valuable contributions.

Save the Children in Albania National Office

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Objective

Save the Children aims to support the Ministry of Education and Sport (MAS) in implementing the “Giving Life to Iconic Works of Albanian Visual Art” project by collaborating with a company to carry out the necessary activities.

Location and official travel involved

Albania

Services the Supplier will provide

- Works of visual art and traditional Costume selection and realization of photographs.

In collaboration with the Ministry of Education and Sports the selected company will select works of visual art and realization of photographs will be of exceptional quality, meticulously composed to capture the work from the optimal angle. They will faithfully portray the standards set by the original artwork, ensuring an accurate re-creation.

- Materialization and exhibition:

Canvas, print, wooden frame for canvas for 35 pieces. (technical specification attached as annex)

Experience and skill set required

- Possess extensive experience related to development work, aimed at reaching the expected deliverables.
- Exhibit excellent technical capabilities, to ensure the highest quality of the work.
- Companies are required to submit certified copies of their Certificate of Incorporation.
- Demonstrate the ability to work effectively under time constraints.
- Exhibit excellent planning and time management skills.
- Must be available throughout the entire process.
- Demonstrates integrity by complying with SC values and ethical standards.
- Complying with Code of Conduct and Child Protection Policies of Save the Children.
- Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability.
- Treats all children fairly without favouritism.

Expected Deliverables

SC in Albania expects the following deliverables to be provided:

| Deliverable Number | Deliverable Title | Description | Format and Style |
|--------------------|--|--|---|
| 1 | Selection of works of Albanian visual arts | Photos of 35 significant works of Albanian visual art will be selected as per the MoES objectives which represent culture and well distinguished historical personalities of our history | High quality, electronical version |
| 2 | Costumes selection | Selection in collaboration with MAS of 72 traditional Albanian clothing | High quality, electronical version |
| 3 | Photography | High quality photos realized as per the angle of the visual artwork and standards of the original. | High quality, electronical version |
| 4 | 35 pieces canvas, print and wooden frame | 35 pieces of canvas will be printed with photos and with a wooden frame | The specification of canvases is in attach of this ToR. |
| 5 | 70 Ceiling accessories | 70 Ceiling accessories | High quality |

Timeline

Estimated Commencement Date:24-07-2024

Estimated End Date:31-07-2024

| Deliverable Number | Deliverable Title | Submit To | Delivery Date |
|--------------------|--|------------------------|---------------|
| 1 | Selection of works of Albanian visual arts | Save the Children &MAS | 28-07-2024 |
| 2 | Costumes selection | Save the Children &MAS | 30-07-2024 |
| 3 | Photography | Save the Children &MAS | 31-07-2024 |
| 4 | 35 pieces canvas, print and wooden frame | Save the Children &MAS | 31-07-2024 |
| 5 | 70 Ceiling accessories | Save the Children &MAS | 31-07-2024 |

Acceptance

- Deliverable 1 – to be accepted by Save the Children and MAS within 2 days of delivery date
- Deliverable 2 – to be accepted by Save the Children and MAS within 2 days of delivery date
 - Deliverable 3 – to be accepted by Save the Children and MAS within 3 days of delivery date
 - Deliverable 4 – to be accepted by Save the Children and MAS within 4 days of delivery date
 - Deliverable 5 – to be accepted by Save the Children and MAS within 4 days of delivery date

Payment information

The payment terms will be determined upon contract signing.

The Fees are inclusive of all costs, overheads and expenses, including travel, subsistence and accommodation.

Other important information

How to apply for the services

The service provider is expected to submit a proposal, including:

The service provider is expected to submit a work plan, financial proposal, CV of the company and CV of the technical staff, copy of NIPT, ID card of legal representative in one envelope.

The deadline for responses is: 21-07-2024

The application should be submitted within in a closed envelope at the following address:

Application for: The application should be submitted within in a closed envelope at the following address:

Procurement Team Save the Children Albania Rr Mihal Popi ndertesa 7 (Vila Lami) Tirana Shqiperi

The award criteria consist of the following:

| Criteria | Description | Score |
|-------------|---------------------------|-------|
| 1 | Work plan | 20 |
| 2 | CV of the company | 10 |
| 3 | CV of the technical staff | 30 |
| 4 | Financial offer | 40 |
| TOTAL SCORE | | 100 |

Annex 1

Technical specifications for canvas in Albanian language

Fotografia dhe realizmi

Fotografite do te jene me cilesi te larte dhe te kompozuara sipas kendit te vepres, qe portretizojne sipas standardeve te vepres reale, riportretizimin e saj.

Materializimi dhe ekspozita:

Canvas, printim, telajo druri per canvas per 35 cope, si vijon:

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (70*120)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (50*73)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (50*63)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (90*83)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (83*83)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (70*90)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (90*45)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (90*70)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (50*50)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (50*44)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (70*31)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (80*68)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (70*44)cm

One canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (56*65)cm

One canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (50*74)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (65*81)cm

Three canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (70*52)cm

Two canvas 350 gr +printim+ prodhim telajo druri premium per canvas + montim (85*35)cm

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