

Terms of References

Consultancy on developing a child rights impact assessment on environmental related policies and laws

Date: 22nd March 2020

ToR reference no: 2020-

Program:	SAVE THE CHILDREN IN ALBANIA <i>Rruja "Komuna e Parisit" Lagjia 8, Pallatet I Maji, Vila "Lami" P.O. Box 8185 Tel: +355 4 261840 Fax: +355 4 263 428 Web site: https://albania.savethechildren.net</i>
Project:	Children Keeping Children Safe
Project Date:	15.11.2016 - 31.12.2020
Activity date	April - May 2020
Donor	Swedish International Development Cooperation Agency (SIDA)

Background Information on Save the Children

Save the Children is a long-term development program and has established a high profile and sound reputation in child rights issues, particularly in the three thematic priority areas: Education, Child Protection and Child Rights Governance.

Save the Children focuses its work on capacity building and strengthening of services for children and the creation of a policy and legislative environment which responds to key child rights issues in the country. To achieve our tasks, we primarily work with and through partners like non-governmental organizations (local and international), UN and the Government. This ensures that the rights of the greatest number of children are met in the best possible way. We constantly monitor and evaluate all projects to ensure quality in our work.

Save the Children is establishing and strengthening structures and mechanisms which monitor and advocate for children's rights, promote ways to protect children from all forms of exploitation and violence and also empower and support children to meaningfully increase their participation mainly in school life and be advocate of their rights and influence decisions that bring about changes in their future lives.

Project /Action Description

The project “Children Keeping Children Safe” is designed based on Save the Children collaboration with the People’s Advocate Institution in Albania, State Agency for the Protection of Child Rights and on a long

Save the Children in Albania

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experience of empowering Child Led groups within the Child Rights Governance programming. Through this project SC will contribute to the strengthening of the Child Rights implementation in Albania with emphasis on the right to be protected from all forms of violence focusing on children's participation as a key element to improve monitoring and accountability. We aim to empower children to become aware and exercise their right to participate and be heard in matters that affect them by working closely with the Ombudsman of Albania and State Agency for the Protection of Child Rights as well as support and empower these institutions as viable institutional mechanisms at National level that will monitor the violence against children, and where children can raise their concern issues, through streamlining child participation principle. Save the Children has a long history of collaboration with the Ombudsman office in Albania as an integral part of the interventions on Child Rights Governance programming. In this project the Ombudsman office will be engaged specifically through its subsection on children rights. We will provide a thorough capacity building to the subsection regarding child rights monitoring as per CRC tools and methodologies with particular focus on how to monitor and report cases of child abuse, how to use and contextualize child rights programming tools, how to tackle child protection issues, how to involve children and caregivers through participatory approaches in monitoring and reporting child rights issues. Capacity building will be backed up with adaptation of proper tools, methodologies and contextualization of specific indicators to measure implementation of child rights in Albania. The close collaboration with an independent body as Ombudsman will not only reinforce the voice of children but as well will overall strengthen the role of the child section.

Rationale for service

In collaboration with the People's Advocate Institution, Save the Children in Albania will develop a child rights impact assessment (CRIA) on environmental related policies and laws. CRIA will intend examining existing and proposed environmental policies, legislation and changes in administrative services to determine their impact on children and whether they effectively protect and implement the rights expressed in the Convention on the Rights of the Child. It will be based on the premise that children have needs and rights that are separate and different to adults and that these must be given due consideration, as well as the proposition that there is no such thing as a child-neutral policy – whether intended or not, every policy positively or negatively affects the lives of children.

CRIA will intend to assess the direct or indirect impact of environmental related legislative, policy or administrative decisions on children generally. CRIAs aim to look at environmental related policy or draft legislation through a 'child rights lens', measuring the impact on children against the Articles of the UNCRC and domestic human rights and child wellbeing frameworks.

Methodology

The review will be based on data gathered through desk research, interviews and consultations with the related stakeholders.

Documents for the desk research will be based on Unicef and Save the Children websites, and the CRIA Community of Practice.

Responsibilities of the expert

- Desk research on related environmental legislative, policy or administrative decisions;
- Elaborate the Focus Group Discussion (FGD) Interviews and other possible forms to be used during the data collection process, that will be shared and agreed with SC staff.
- Plan and conduct consultation meetings with Ombudsman's Child Rights Section and other related stakeholders based on the methodology developed and agreed among parties.
- Collect, analyse and synthesise the outcomes of the desk research and consultations with related stakeholders to ensure their views and opinions are adequately reflected in the final document.
- Ensure high-quality of all deliverables in any stage of the process and of the final product developed.

Deliverables

1. Working plan for the consultancy (English) – By 20 April
2. Methodology that will be used (English) – by 25 April
3. Outline of the document of the toolkit (English) – by 28 April
4. First draft of the document (Albanian) – by 20 May
5. Final product developed (Albanian) – by 27 May

Responsibilities of Save the Children

- Provide all required background materials to the consultant in a timely manner.
- Oversee the Consultant by managing the consultancy contract, monitor adherence to specified deadlines, facilitating access to required information.
- Provide guidance throughout all phases of the consultancy, timely feedback on the draft documents and approve all deliverables,
- Facilitate communication and engagement with related stakeholders and any other person deemed relevant to the process.
- Provide timely feedback in the different phases of the consultancy until its finalization
- Perform quality control, as required of all deliverables.

Required/pREFERRED experience and skills

- 7 (seven) years of work experience with at least 5 (five) years of professional experience in rule of law. It would be considered an asset an experience on child rights and child participation.
- Should be used to work independently and flexibly as part of a wider team in a challenging environment and can work efficiently with minimal supervision
- Good writing and presentation skills in English and Albanian language.
- Good knowledge of role and mandate of the People's Advocate Institution

Time frame

This consultancy work shall take place during April - May 2020.

Supervisor:

Project Implementation Officer – Save the Children in Albania
Child Rights Commissioner – People's Advocate Institution

Child safeguarding & ethical considerations

The consultant will have to comply with Save the Children's Child Safeguarding policy and procedures as well as apply professional and ethical guidelines that respect human dignity, anonymity and confidentiality of the information.

Ownership & Payment

Final ownership of all findings and final product remain with Save the Children. Any publication related to the product will require written authorization from Save the Children.

Submission of application:

The individual should express their interest by sending a **recent CV, motivation letter, proof of similar work** and **financial offer** to info.albania@savethechildren.org by close of business day, **10th April, 2020**. Please ensure that the subject line of the application states "**Child rights impact assessment on environmental related policies and laws**".

Selection of the individual will be based on:

- How well the application meets the requirements set out in the Terms of Reference (20 points)
- Experience on child rights/ child participation (20 point)
- Expertise on the development of the child friendly materials (20 points)
- Financial offer (lump sum amount) (40 points)

Applicants may also submit their application in hard copy to the following address:

Save the Children

Rruga Komuna Parisit
Pallatet 1 Maji, Vila Lami
Tirana, Albania
P.O Box 8185

Please indicate on the envelope and/or on your cover letter the subject you are applying for.
Only short-listed candidates will be notified.