

## Vacancy Announcement

Save the Children Albania country office has been working in Albania since 1999 developing a program focusing on improvement to children's education, protection of vulnerable children, and promoting children's rights; especially on discrimination, disabled children and children from ethnic minorities.

Save the Children is committed to supporting Albania's path towards European integration whilst ensuring the full realization of all children's rights. To achieve these tasks, Save the Children in Albania is working with non-governmental organizations and in close cooperation with governmental structures.

For more information on our current programs please see our website <http://albania.savethechildren.net/>

Save the Children has a country program strategy in Albania which covers the period of 2022-2024. Our work promotes the rights of children and adolescents to education, protection and survival to a life that protects them from all forms of exploitation and violence. Our approach empowers and supports children to meaningfully increase their participation in school and community life and influence decisions through child rights lenses.

Save the Children is recruiting for motivated and experienced expertise for the position of **Specialist on Public Investment in Children**, full time equivalent.

### Purpose

The holder role is responsible to provide technical assistance, strategic guidance on advocacy and governance programming, advisory services to Save the Children Albania, and where required to its partners, on investment in children/ fair finance for children. The position requires someone who can support Save the Children Albania in strategy implementation, offsite and onsite capacity, and high-quality research. Representing the National Office, the role holder is expected to lobby and advocate at national and local levels for increased and improved financing and public budgeting for the provision of equitable, quality, integrated, essential services for children in Albania. For more information kindly, refer to the Job description.

### EXPERIENCE AND SKILLS

- Public Financial Management expert, specialized on budget and fiscal transparency and analysis and a leading edge understanding of the impact that the public financial management performance has on children's lives.
- A proven track record of:
  - Leading analysis and research on fiscal policy and public financial management performance, specifically budgets/public expenditure (a plus would be experience on domestic resource mobilisation/tax, or public financial management systems and reform) and
  - A proven track record of designing and implementing a budget advocacy campaign, preferably with children or young people;
- Previous experience in working with civil society, public participation or audit institutions to keep government accountable preferably with children and youth in development context(s).
- Experience of work in child rights or human rights agendas in developing countries is highly desirable, preferably Albania
- Ability to think creatively, innovate, set priorities, manage a work plan, and evaluate progress with minimal supervision.
- Very strong written and verbal communication skills.
- Ability to work with others and maintain a strong internal and external network, drawing on others when needed; evidence of working in complex, global organization on governance projects, and/or advocacy and campaigning.
- Fluency in both written and spoken English and Albanian.

#### Save the Children in Albania National Office

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**Desirable**

Record of successful fundraising for rights and economic justice work.

A detailed job description you will find included in the notification. Interested candidates who meet the criteria set out in the detailed job description, should submit the following by **21 April 2022** (extended deadline):

- 1- Cover letter clearly explaining your motivation for applying for the position and how you meet the position criteria;
- 2- Detailed CV
- 3- Copy of ID card
- 4- 3 reference letters

Application should be done online.

[https://stcuk.taleo.net/careersection/ex/jobdetail.ftl?job=2200026N&lang=en&sns\\_id=gmail](https://stcuk.taleo.net/careersection/ex/jobdetail.ftl?job=2200026N&lang=en&sns_id=gmail)

Please clearly specify in the subject line or in the cover letter the position you are applying for.

Save the Children promote equality of opportunity for all and do not unfairly discriminate against any applicant at any stage of the recruitment process.

Only shortlisted candidate will be contacted.

<b>TITLE:</b> <b>Specialist on Public Investment in Children</b>	
<b>TEAM/PROGRAMME:</b>	<b>LOCATION:</b> Albania
<b>GRADE:</b> NAT3	<b>CONTRACT LENGTH:</b> 1 year
<b>CHILD SAFEGUARDING:</b> 3	
<b>ROLE PURPOSE:</b>  In support of Save the Children's Global Strategy, the holder of this role is responsible to provide technical assistance, strategic guidance on advocacy and governance programming, advisory services to Save the Children Albania, and where required to its partners, on investment in children/ fair finance for children. The position requires someone who can support Save the Children Albania in strategy implementation, offsite and onsite capacity, and high-quality research. Representing the NO, the role holder is expected to lobby and advocate at national and local levels for increased and improved financing and public budgeting for the provision of equitable, quality, integrated, essential services for children in Albania.	
<b>SCOPE OF ROLE:</b> <b>Reports to:</b> PDQ Director <b>Staff reporting to this post:</b> n/a <b>Budget Responsibilities:</b> n/a	

**Role dimensions:** The **Specialist on Public Investment in Children** is a demanding role that requires excellent technical knowledge of public financial management, fiscal policy and proven experience leading either (1) the design and implementation of a budget analysis and advocacy campaign; preferably for children or youth in development contexts or (2) expertise in assessing public financial management performance (e.g. budget analysis, budget and fiscal participation and transparency, understanding of local political economy and public financial management systems reform); preferably for children or youth in development contexts. The role requires: the ability to conduct strong technical analysis; provide advocacy and technical guidance to others; the ability to influence high-level advocacy; strong written and verbal communication skills; capacity to operate in a global, complex organization; work to deadlines; and manage a heavy workload.

#### **KEY AREAS OF ACCOUNTABILITY:**

##### **A. Technical Leadership:**

- Provide technical and strategic leadership on public investment/fair finance for the National Office with a **focus on budget analysis, transparency, participation and advocacy** but also, where appropriate, the assessment of public financial management performance, fiscal policy, domestic resource mobilisation/tax on children's rights and outcomes.
- Design, lead and **deliver** the public investment/fair finance work-plan for the National Office identifying high priority **opportunities** at the subnational and national levels for engagement and influencing.
- Build the capability of National Office staff, partners and strategic partners (including children and young people) to engage with local actors and local/national government on fair financing/public investment in children with a focus on budget analysis, advocacy, and child centered social accountability initiatives.

##### **B. Ensuring Advocacy and Programme Quality (Design & Implementation):**

- In addition to the above, provide oversight and guidance to the Senior Management and the Programme team(s) to ensure that any public investment/fair finance elements in their work are technically sound, implementation methods are consistent with national frameworks, and internal good practice (e.g. Save the Children's Common Approaches and own thematic principles for working on public investment in children); and are likely to achieve scale, as well as equitable and sustainable results.
- Work with MEAL team within PDQ to conduct quality monitoring of the national office public investment/fair finance portfolio against international SC standards and to contribute towards the creation of an organisational learning culture around public investment/fair financing for children.
- Support BD Manager and PDQ Director during proposal writing during new business development to ensure that we design and deliver high quality integrated public investment/fair finance work, building on global best practice and using a rights-based approach.
- Work closely with BD team to identify and pursue funding opportunities that allow for both integration into broader programmes and standalone public investment/fair financing work.

##### **C. Networking and External Engagement**

- Support the representation of Save the Children Albania in relevant external working groups, consultations, advocacy events, including working with coalition partners and government entities related to public investment/fair financing work.

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- Support the work of Save the Children Albania with partners, including but not limited to, academic institutions and child-led organisations to build their capacity and support collaboration on public investment/fair finance, advocacy strategies and accountability mechanisms.
- In collaboration with BD Coordinator, identify and engage budget and tax advocacy organisations, public finance donors and development banks to strengthen their commitment to investing in children and to engaging children and communities in public participatory mechanisms that hold governments accountable for spending commitments.
- Allocate approximately 10%-15% of their time to Save the Children's internal working group that provides thought leadership, and builds internal knowledge and capacity to this area of work (the Public Investment in Children technical working group and its community of practice).
- Build strong relationships with colleagues across the thematic areas at national level, and with regional and global advocacy and Child Rights Governance colleagues.

### **SKILLS AND BEHAVIOURS (SCI Values in Practice)**

#### **Accountability:**

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values

#### **Ambition:**

- Sets ambitious and challenging goals and takes responsibility for own personal development
- Widely shares a personal vision for Save the Children, engages and motivates others
- Future orientated, thinks strategically and on a global scale

#### **Collaboration:**

- Approachable, good listener, easy to talk to; builds and maintains effective relationships with colleagues, Members and external partners and supporters
- Values diversity and different people's perspectives, able to work cross-culturally

#### **Creativity:**

- Develops and encourages new and innovative solutions
- Cuts away bureaucracy and encourages an entrepreneurial approach

#### **Integrity:**

- Honest, encourages openness and transparency, builds trust and confidence
- Displays consistent excellent judgement

#### **Technical Competencies:**

##### **Childs Rights Governance**

- Demonstrates understanding of budget analysis and advocacy, public financial management and how it impacts public investment in children:
- Works to promote civil society voice and space:
- Understands the interdependency of Human Rights, Governance and Development Agendas (including Sustainable Development Goals), particularly the United Nations Convention on the Rights of the Child (UNCRC)

##### **Advocacy**

- Budget Tracking: Capacity to analyse, track and provide recommendations for national and international public financial investment to support policy decisions and implementation

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- Public Policy Analysis: Understands and able to analyse and inform specific policy processes, implications, application and accountability mechanism to drive political decision making.

### **QUALIFICATIONS**

A graduate (postgraduate level is an advantage) degree from a related discipline such as development economics, international development, social development and public finance

### **EXPERIENCE AND SKILLS**

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### **Desirable**

- Record of successful fundraising for rights and economic justice work.

### **Additional job responsibilities**

The job duties and responsibilities as set out above are not exhaustive and the Post holder may be required to carry out additional duties within reasonableness of their level of skills and experience.

### **Equal Opportunities**

The post holder is required to carry out the duties in accordance with the SC Albania Equal Opportunities and Diversity policies and procedures.

### **Child safeguarding:**

We need to keep children safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of children from abuse.

### **Health and Safety**

The post holder is required to carry out the duties in accordance with SC Albania Health and Safety policies and procedures.

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