

### Terms of References

#### Team of Consultants to develop a case-based study on the situation of children in street situation – Impact assessment of the interventions targeting Children in Street Situation

#### Project “Advancing Child Protection and Care in Albania 2019 -2021”

TOR # 2020-018

Date: 01 June 2020

Program:	Save the Children in Albania Rruga "Komuna e Parisit" Lagjia 8, Pallatet 1 Maji, Vila "Lami" P.O. Box 8185 Tel: +355 4 261840 Fax: +355 4 263 428 Web site: www.scalbania.org
Project:	Project “Advancing Child Protection and Care in Albania 2019 - 2021”
Project Date:	1 January 2019 – 31 December 2021
Activity date	June – October 2020
Donor	Save the Children Italy

### Introduction

#### Background Information on Save the Children in Albania

Save the Children in Albania is a long-term development programme and has established a high profile and sound reputation in child rights issues, particularly in the three thematic priority areas: Education, Child Protection and Child Rights Governance. Save the Children focuses its work on capacity building and strengthening of services for children and the creation of a policy and legislative environment which responds to key child rights issues in the country. To achieve our tasks, we primarily work with and through partners like non-governmental organizations (local and international), UN and the Government. This ensures that the rights of the greatest number of children are met in the best possible way. We constantly monitor and evaluate all projects to ensure quality in our work. Save the Children in Albania is establishing and strengthening structures and mechanisms which monitor and advocate for children’s rights, promote ways to protect children from all forms of exploitation and violence and also empower and support children to meaningfully increase their participation and be advocate of their rights and influence decisions that bring about changes in their future lives.

#### Project /Action Description

The project “Advancing Child Protection and Care in Albania” builds on the choices made by Save the Children Albania CO in its Country Strategic Plan 2019 – 2021. The intervention contributes to reach to the Strategic Choice “Children without appropriate care have access to quality protection services”. Child Protection work, focus on Alternative Care and System Strengthening through partnering with and

providing technical support to Central and Local Authorities to strengthen protection mechanisms, integrating both formal and informal ones to prevent, identify, respond child protection issues through a multi-sectoral approach. Work with communities to challenges their attitudes, empowering adults and children to request and access quality protection services is also part of the intended work in the frame of the Country Strategy Plan. The Advocacy work aim to ensure proper implementation of laws and policies at both central and local level.

The Project will support the De-Institutionalization of children from all public residential care facilities, though re-enforcement of family support and re-unification opportunities, as well as alternative care options for children, such as kinship, foster care and small family type group homes.

Save the Children will continue its efforts in strengthening the local CP systems by integrating formal and non-formal CP mechanisms where formal structures are non-existent which will support a more protective and supportive environment for children and families to prevent and respond to protection needs.

## Purpose

Save the Children Albania CO, is seeking to contract ca team of consultants that displays the human, ethical and technical capacities to conduct a process of case-based Impact Assessment of interventions based on the National Action Plan for children in street situation.

The National Study on Children in Street Situation in Albania<sup>1</sup> carried out during the period May 2013 – February 2014, for the first time provided quantitative and qualitative data on this group of children and their dynamics, establishing a valuable baseline on this phenomenon.

Based on the findings and recommendation of the Study, the Government of Albania has undergone important developments to address the situation facing children in street situation and their families. A National Action Plan “for identification and protection of children in street situation 2015 – 2017” has been developed, approved and implemented in major Municipalities that the Study has shown to be the “hot spots” for children in street situation.

After 5 years from that first baseline study, following the massive engagement of the national and local institutions, service providers, NGO sector and general public awareness, it is time to follow up on the changes that have been occurred affecting the situation of street involved children.

A follow up study will provide all the above mentioned actors with the necessary information on the current situation of this group of children and their families, offering an opportunity to undertake some analysis on the approaches of work done so far and bringing the necessary adaptations and improvements in the next steps, developing comprehensive and sustainable interventions. For the purposes of this consultancy, this will be a case-based study, focusing in 4 geographical areas of interventions: **Tirana, Shkodra, Kavaja and Kruja.**

### 1. Objectives of the consultancy

The proposed initiative aims to achieve the following objectives:

- Update the quantitative and qualitative data in relation to children in Street situation to understand the changes in the numbers of street involved children, the dynamics of the group, their situation, movement trends and push and pull factors.
- Understand the information and capacities of the existing CP mechanisms at local level to identify and provide protective services to children in street situation
- To understand how the coordination has worked in all levels and related challenges.

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<sup>1</sup> Commissioned by UNICEF and Save the children and carried out by Social Organization for the Support of Youth (ARSIS) in collaboration with Growth for Knowledge (GfK) – Albania Research Institute and International expert Sarah Di Giglio.

- To support the development of new, improved strategies to respond to protective needs facing children in street situation
- To guide the advocacy work of Child Rights Organizations toward the GoA in establishing and empowering of a comprehensive and integrated child protection system, able to prevent and respond to multiple vulnerabilities and harmful experiences that children are subject to.

## 2. Methodological Approach

Some mixed methods will be used to carry out the initiative which will be divided in 2 components:

1. Update of quantitative data: number of children in street situation, their profile, dynamics of the group, movement trends and vulnerability factors in the four targeted locations: Tirana, Shkodra, Kavaja and Kruja,
2. Assessment of coordinated actions undertaken at local level to identify, assess and respond to protection needs of children in street situation, including family strengthening interventions and related re-integration outcomes.

While for the first component the methodology is expected to follow the same logic of the methodology designed and used in the first study on children in street situation<sup>2</sup>, it is expected to establish and display outreach mobile units of data collectors (who will be initially trained on the research methodology). Direct observation on the streets, face to face interviews with children in street situation, focus group discussion with children, caregivers and other community members as well as interviews with key stakeholders (police, social services departments, CPU workers etc).

Instead in the second component the focus will be on the qualitative aspect: a case based assessment of the capacities of the local structures to identify and respond to the protective needs of children in street situation. Desk review of the existing reports; assessments and plans, from CPUs, ASHMDF, public and non-public service providers, together with in depth interviews with the same key actors, children and families, beneficiaries of the interventions will be the main methodological approaches to be used.

### Deliverables:

- **Outline of the Study:** this should be preliminary document outlining the structure of the document, key elements and annexes.
- **Final Study Document:** (Up to 50 pages' maximum with annexes as more concise document is preferred). Document should be written in high quality manner, including observing following qualities and characteristics: reader-friendly, clear and simple language, organized and well structured, result-focused, accurate in terms of both punctuations and English language. Annexes provided should be reviewed and brought to the same format.

### Timeline

What	Who is responsible	By when
Outline submitted	Team of Consultants	5 <sup>th</sup> of July 2020
Comments to the Outline sent	CP Programme team	12 <sup>th</sup> of July 2020
1 <sup>st</sup> draft submitted	Team of Consultants	18 <sup>th</sup> of September 2020
Providing feedback to draft document	CP Programme Team	2 <sup>nd</sup> of October 2020
Final document of the study submitted	Team of Consultants	23 <sup>rd</sup> of October 2020

<sup>2</sup>[https://resourcecentre.savethechildren.net/node/8217/pdf/final\\_research\\_report\\_english.pdf](https://resourcecentre.savethechildren.net/node/8217/pdf/final_research_report_english.pdf)

**Qualification and experience required:**

- Extensive Knowledge on Child Protection and Child Rights;
- Expertise in research, evaluation and documentation;
- Proven record of similar tasks performed in the past;
- Good knowledge and practical experience in children in street situation related interventions
- Excellent writing skills;
- Good communication skills
- Experience working with a child focused organization is an asset;
- Ability to be creative, open and take instruction

**Responsibilities of Save the Children**

- Provide all required background materials in a timely manner;
- Ensure good collaboration with the Child Protection team members and relevant stakeholders as per the field work schedule agreed with the expert;
- Provide feedback and agree on the Methodology proposed and outline of the report;
- Provide technical input in a timely manner on the draft documents.

**Duty Station:** Tirana, with local travel to Shkodra, Kruja, and Kavaja

**Indicative assignment date:** 28/06/2020

**Save the Children Child Safeguarding Policy:**

As a condition of entering into a consultancy agreement the expert must sign Save the Children International Child Safeguarding Policy and abide by the terms and conditions thereof.

**Submission of application:**

Interested candidates should present the followings to [info.albania@savethechildren.org](mailto:info.albania@savethechildren.org) by close of business day, **20<sup>th</sup> of June 2020**

- Personal CV (whenever the applicant is a team of Consultants, the information of Lead Consultant should be presented), indicating all past experience from similar projects, as well as the contact details (email and telephone number) of the Applicant and at least three (3) professional references; Key Qualifications required should be embedded in CV.
- A Concept Note that clearly presents methodology and includes a clear project plan including timeline, key deliverables and number of days for each area of work to be performed, as well as includes the description of the team involved. In the concept note please provide information evidencing your experience of having provided services similar to those required or expertise that would allow you to carry out the services required.
- Please provide cost proposal (see below). A copy of work completed for a previous similar Consultancy.

The prices and rates quoted shall be the fully inclusive value of the goods and services, excluding VAT, including all costs and expenses which may be required to provide the complete goods and services together with all general risks, liabilities and obligations, set out or implied, necessary to comply with the conditions of Proposal, the conditions of Contract, the Specification, all Schedules and Appendices thereto.

- All prices should be in EUR.
- Please confirm whether you are able to offer fixed and firm pricing for the duration of the contract.



**Selection Criteria:**

Submissions will be evaluated in consideration of the Selection Criteria as stated below:

The offer will be evaluated by using the Best value for money approach (combined scoring method).

Technical proposal will be evaluated on 60% whereas the financial one will be evaluated on 40%.

Below is the breakdown of technical and financial proposal on 100%.

<b>Criteria</b>	<b>Weight</b>	<b>Max. Point</b>
<b>Technical</b>		
<b>Background and Experience to undertake this task</b>	30 %	30
<b>Overall Concept Note Approach, including project plan and timeline</b>	30%	30
<b>Financial offer</b>	40%	40

