

TORs ref no. 2018 - 024

Terms of References

Consultant/team of consultants to assess the advocacy work of the network of daily centers for children in street situation and improve the document of “Standards of services for children in street situation”

Program:	SAVE THE CHILDREN IN ALBANIA Rruga "Komuna e Parisit" Lagjia 8, Pallatet I Maji, Vila "Lami" P.O. Box 8185 Tel: +355 4 261840 Fax: +355 4 263 428 Web site: www.scalbania.org
Project:	Program “Supporting Child Protection System in Albania 2016-2018”
Project Date:	1 January 2016 - 31 December 2018
Activity date	16 November – 10 December 2018
Donor	Save the Children Italy

Introduction

Background Information on Save the Children in Albania

Save the Children in Albania is a long term development programme and has established a high profile and sound reputation in child rights issues, particularly in the three thematic priority areas: Education, Child Protection and Child Rights Governance. Save the Children focuses its work on capacity building and strengthening of services for children and the creation of a policy and legislative environment which responds to key child rights issues in the country. To achieve our tasks, we primarily work with and through partners like non-governmental organizations (local and international), UN and the Government. This ensures that the rights of the greatest number of children are met in the best possible way. We constantly monitor and evaluate all projects to ensure quality in our work. Save the Children in Albania is establishing and strengthening structures and mechanisms which monitor and advocate for children’s rights, promote ways to protect children from all forms of exploitation and violence and also empower and support children to meaningfully increase their participation and be advocate of their rights and influence decisions that bring about changes in their future lives.

Project /Action Description

Save the Children from many years has given more space to the local NGOs running centres for children in street situation in two areas, Tirana and Shkodra as a continuum of the previous interventions and model of work developed and tested. In Tirana, where Save the Children supports minimum services in the centre gradually exiting and already handled to Municipality of Tirana. Based on the recommendations of the evaluation of Street centre model made in June 2015, we have put efforts to establish a network of organizations that work with street centres in Tirana which provides a coordination mechanism as well as a strong advocacy platform. In both locations, the transfer of responsibility from service provision to local government has been done with the empowerment of local organizations to better coordinate services and acquire public/institutional/private funds

needed. Save the Children in any case is still providing its technical support to case management and to the implementation of the National Actions Plan for children in street situation in the Municipalities of Kavaja and Kruja through support of mobile outreach units and support to the strengthening of the mandated structures and to service delivery.

Purpose of the consultancy

At the end of implementation of its program in Strengthening Child Protection system in Albania, under the component of services for children without appropriate care, Save the Children Albania CO is seeking to contract an external expert/team of experts to start a process of assessment and documentation of its models of advocacy work for children in street situation through the network of organizations operating Daily centers, including assessment and of the draft document of the standards of work for children in street situation and its alignment with the new legislative developments.

After years of piloting and consolidating its model of work with children in street situation through integrated services offered in the Daily Center for Children in Street Situation in Tirana, Save the Children has proposed and supported the establishment of an informal network of the centers for children in street situation. The scope of the network has been to have a strong, well-coordinated and shared advocacy platform toward improvements in legislation, procedures and services for children in street situation. In the last 2 years after its establishment the network have been active player in the process of consultations of legislative changes and provided its expertise.

At the end of 2016, the Law on Social Services and the Law on Protection of children and children's rights have been approved by the Parliament and entered into force. They foresee mandates, roles and responsibilities of the structures at local and national level, categories of beneficiaries and available social services and CP services. Both laws are in the process of completing the packages of the by-laws that will make them applicable. In this framework there is an ongoing initiative of revision of the existing quality standards of social care services including development of quality standards for newly defined services such as the standards of services of community centers. Through continuous consultation with key actors, Ministry of Health and Social Protection as well other NGOs playing active role in design and piloting new typologies of services, it has been reached an agreement to develop specific standards for services for children in street situation receiving services in the community and/or daily centers.

Save the Children in Albania has supported the Ministry of Social Welfare and Youth in developing Standards for Services for children in street situation based on the long experience of work with Centers for Children in Street Situation. Those standards will be complementary and included in the document of National Standards for Community Centers that are under development. Actually the Ministry of Health and Social Protection is undergoing a process of Revision of the Action Plan for Protection of children victims of exploitation, including children in street situation. Based on the consultations and recommendations to this plan there is a need to review the existing document of the Draft Package of Standards of work for children in street situation, in order to bring updates related to all the finalised legislative framework, practice of work and the documents of standards developed until now.

Responsibilities of the consultant/team of consultants

- Assess the performance of the network of Daily Centers for children in street situation based on their Advocacy Strategy.
- Document the best practices and added value of the network
- Provide recommendation for future advocacy work

- Review and map all changes of the legal and policy framework in regard to social protection and child protection services; protocols, operating procedures and standards developed from 2016 afterward;
- Conduct thorough consultations with representatives of municipality including: high level authorities of municipality, Social Services Department, Child Protection Units, administrative unit/s, finance department and other local governmental and non-governmental institutions providing social services at local level, in order to have a clear picture and common approach for the development of the service and standards;
- Organize the process of consultation and feedback by directly contacting the service providers for children in street situation, test the applicability of the existing standards and identify areas of improvement;
- Finalize the document of the standards of services for children in street situation.

Responsibilities of Save the Children

- Provide all required background materials in a timely manner including relevant Save the Children resource materials regarding child protection;
- Oversee the Consultant/team of consultants by managing the consultancy contract; monitor adherence to specified deadlines;
- Ensure collaboration with the targeted institutions and service providers;
- Provide guidance throughout all phases of the consultancy, approve all deliverables, and facilitating access to any documentation (or any person) deemed relevant to the process.
- Provide feedback in a timely manner in all draft documents presented by the consultant/team of consultants
- Perform quality control, as required of all deliverables.

Duty Station: Tirana, and Shkodra.

Supervisors: Nertila Topulli, Program Implementation Officer /Save the Children
Edlira Ngjeci, Program Implementation Manager /Save the Children

Deliverables

- Work Plan will be shared with SC within the 1 day from the signature of the contract;
- Report on advocacy work (both in English and Albanian language)of the network of daily centers for children in street situation within 29 December 2018
- Draft documents of the Standards(Albanian and English version), will be shared with SC on 29 December 2018;
- Final review of the Standards (Albanian and English version) and report on advocacy work based on SC comments within 21 January 2019

Qualifications or Specialized Knowledge/Experience Required

- Graduation in Social work or Psychology;
- 5 years of specific expertise in the areas of social care, with particular focus on child protection as a minimum;

- Proven expertise in service provision for children in need of protection; experience of work with children in street situation is and added value;
- Very good facilitation and communication skills.
- Excellent analytical skills and ability to interpret rules and guidelines;
- Excellent communications skills, oral and written;
- Excellent results orientation with ability to meet deadlines;
- Excellent command of oral and written English;
- Ability to work under time constraints;
- Very Good planning and time management skills;

Evaluation Criteria:

Selection of the consultant/team will be based on:

- How well the application meets the requirements set out in the Terms of Reference. (max. 20 points)
- Proven expertise in service provision for children in need of protection; experience of work with children in street situation is and added value; (max. 40 points)
- Value for money. (max. 40 points)

The maximum fund allocated for the group of consultants is 5900Eur.

Save the Children Child Safeguarding Policy:

As a condition of entering into a consultancy agreement the expert must sign Save the Children International Child Safeguarding Policy and abide by the terms and conditions thereof.

Submission of application:

- a letter of interest stating his/her interest to conduct this consultancy;
- financial offer (lump sum should include as well cost of transportation and modality of payments);
- propose a working plan including estimation when the work will be delivered;
- Recent CV in English as PDF or MS Word
- reference to similar work done

The application can be sent by e-mail to info.albania@savethechildren.org (Please ensure that the subject line of the application states: "Consultant/team of consultants to review, consult and test the document of Standards of Services for children in street situation" **no later than 20 December 2018 by 15:00 pm.**)

Applicants may also submit their application in hard copy to the following address:

Save the Children, Albania Country Office
 Rruga Komuna Parisit
 Pallatet I Maji, Vila Lami
 Tirana, Albania
 P.O Box 8185

A statement of availability and commitment to undertake and complete the consultancy within the indicated time will be required.